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1c685 U.S. PRO

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application

Inventors: Chiu, et al.

SC/Serial No.: Unknown

Confirm. No.: Not Yet Assigned

Filed: Herewith

Title: AN INTERNET-BASED SYSTEM FOR
MULTIMEDIA MEETING MINUTES

PATENT APPLICATION

Art Unit: Unknown

Examiner: Unknown

Customer No. 23910

1c973 U.S. PRO
09/843197
04/26/01

**CERTIFICATE OF MAILING BY "EXPRESS MAIL"
UNDER 37 C.F.R. §1.10**

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I hereby certify that this correspondence is being deposited with the United States Postal Service, utilizing the "Express Mail Post Office to Addressee" service addressed to **Box PATENT APPLICATION, Commissioner for Patents, Washington, DC 20231** and mailed on the above Date of Mailing with the above "Express Mail" mailing label number.

Matthew A. Mahling (Signature)
Matthew A. Mahling
Signature Date: April 26, 2001

UTILITY PATENT APPLICATION TRANSMITTAL LETTER UNDER 37 C.F.R. §1.53(b)

Box PATENT APPLICATION
Commissioner for Patents
Washington, DC 20231

Sir:

Transmitted herewith for filing is the patent application identified as follows:

Inventors: Patrick Chiu, Donald G. Kimber, John Steven Boreczky, Andreas Girgensohn

Title: AN INTERNET-BASED SYSTEM FOR MULTIMEDIA MEETING MINUTES

No. of pages in Specification: 32; No. of Claims: 20.

No. of Sheets of Drawings: 3; Formal: , Informal: X.

Also enclosed are:

- X A Declaration.
- X An Assignment and Recordation Form Cover Sheet.
- A certified copy of a priority application.
- X A Power of Attorney.
- A Statement Claiming Small Entity Status.
- An Information Disclosure Statement under 37 C.F.R. §1.56.

The filing fee pursuant to 37 C.F.R. §1.16 is determined as follows:

No. Filed	No. Extra		Rate Small Entity/ Other Than Small Entity		
Basic Fee			\$355.00 \$710.00	=	\$710.00
Total Claims <u>20</u> - 20	=	<u>0</u> *	X	\$ 9.00 \$ 18.00 =	\$ 0.00
Independent Claims <u>2</u> - 3	=	<u>0</u> *	X	\$ 40.00 \$ 80.00 =	\$ 0.00
First Presentation of Multiple Dependent Claim(s) <u> </u>			\$135.00 \$270.00	=	\$ 0.00
			Total	=	\$710.00

*If the difference is less than zero, enter "0".

- Please charge Deposit Account No. 06-1325 in the amount of \$____. A duplicate copy of this authorization is enclosed.
- X A check in the amount of \$ 750.00 to cover the filing fee (\$710.00), and assignment recording fee (\$40.00), if applicable, is enclosed.

X The Commissioner is hereby authorized to charge underpayment of any additional fees (including those listed below) or credit any overpayment associated with this communication to Deposit Account No. 06-1325. A duplicate copy of this authorization is enclosed.

X Any additional filing fees under 37 C.F.R. §1.16.

X Any patent application processing fees under 37 C.F.R. §1.17.

This application is filed pursuant to 37 C.F.R. §1.53(b) in the name of the above-identified Inventor(s).

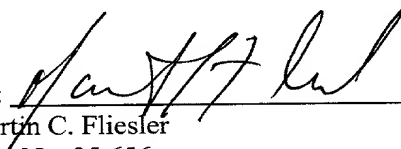
— This application claims priority to an earlier-filed Provisional patent application, as set forth more fully in this application.

Please direct all correspondence concerning the above-identified application to the following address:

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Respectfully submitted,

Date: April 26, 2001

By: 
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